

Kootenai Pets for Life
Agenda for Monthly Meeting
January 21, 2026 at 3:30pm at the Central Charter School

- I. **Attendance:** Board Members, Members, and Community Members
 - A. Jordan, Linda, Katie, Paul, Leslie, Randi, Trish, Tina, Ben, Dierdre, Joe, Pam, Sara, Lily, Edwina, Marge, Becky, Sydney
- II. **Approval of Meeting Minutes:** *(Bonnie)*
 - A. No minutes from December, as the meeting was canceled.
 - B. Still need to approve November Minutes
- III. **Financial's Report:** See attachments from Sara
 - A. **We have not received the financial report at this time**
 - B. Sara will give a report and leave printed statements for review
 - C. December is the end of the fiscal year - might be some adjustments
 - D. Yearly total income: \$17,053
 - E. Outgoing: \$18,268.18
 - F. Net loss Month \$1,214.22
 - G. Net value Year: increase of \$15,730.25
 - H. Details and account balances in printed report
 - I. Sara noted the finance committee wants to increase communication with other committees to assess the financial impact of any new projects, initiatives, and operational needs
 - J. Financial report will be sent out within the week for review and questions via email; to be discussed at the next board meeting
- IV. **Pending Bills:** *(Linda)*
 - A. Sara's Bill \$630 (paid)

1. **We have not yet received an itemized bill for December**

2. Sara has the itemized bill (bill was not itemized by time)

B. Actuator Bill/Formula Fabrication \$500 (paid)

1. **Maintenance on AC system**

C. City Service/New Generator Hookup \$203.92 (paid)

D. Copy This Send That (BowWow Bash Randi) \$179.01 (paid)

V. **Financial Matters: (Leslie)**

A. Raise for Sydney (\$2 = \$4,160 per year)

1. Met all of her 90 day goals, and exceeded expectations on performance. Leslie noted a higher standard of care and better enrichment for the animals that would be harder to replicate with volunteers.

2. Is now medically cleared per Dr.K to treat our inhouse animals using telecare. Procedures and protocols now in place for medical procedures/processes.

3. *Fundraise options to replace this expenditure*

B. We received \$50,000 from our benefactor for employment AMAZING

1. Paul agreed to fund 2027 (final year) - the fund was not intended to go on forever

2. Paul noted positive changes - professionalism, energy

C. We also received Sands Grant for \$7,000, and this went directly into the Clinic as this is to support our in-house animals for Spay and Neuter.

1. Granted more money than we asked for!

2. Sara shared information on the Sands Grant: \$5,000 for four of the past 5 years; the other year was \$3,000

VI. Clinic Business

A. Clinic Changes (Jordan)

1. Dr. Hawkins is no longer here - retiring
2. Offered to continue offering telecare and take on finding a replacement vet; Jordan wrote up legal requirements to contract with another vet. Will share available update(s) at the next meeting.
3. Jordan noted Dr. Hawkins will stay on for one more in-house clinic; Ben asked if this would be February or March. Jordan stated that is unclear at this time.

B. Spay Montana (Pam)

1. Pam is responding to messages informing folks that we do not have an in-house vet at this time; is sharing contact information for the Butte clinic.
2. Hard to keep a new list - we have an ongoing list since September. She is keeping people on the list if requested.
3. June 20-21: first Spay Montana clinic
4. August 29-30: second Spay Montana clinic
5. Need to form a new Spay Montana committee before confirming how many teams will be participating and how many animals can be accepted

VII. Shelter Stats

A. Current Animals (Sydney)

1. Stats Report (November/December)
2. Sydney is not in attendance yet, will revisit

B. Adoptions (Ben and Deirdre)