

**KOOTENAI PETS FOR LIFE**  
**AGENDA FOR MONTHLY MEETING**

February 19, 2025

3:30 pm at the FVCC

**A. BOARD MEMBERS and Others** present:

**B. Housekeeping:**      **Rules**                      **Time Keeping**                      **Moderator**

**C. Approval of Meeting Minutes**

- a. Amended minutes for November 22, 2024
- b. Minutes for December 11, 2024, general meeting
- c. Minutes for January 2, 2025, special meeting
- d. Minutes for January 15, 2024, general meeting
- e. Minutes for January 22, 2025, special meeting
- f. Minutes for February 12, 2025, special meeting

**THESE ARE ATTACHED, PLEASE  
READ AND BE READY TO  
APPROVE OR NOT**

**D. Approval of Treasurer's report-** Accounting update and approve pending bills

**E. Shelter Report/Stats**

- a. KPFL Main-**attached**
- b. KPFL Spay and Neuter report-**attached**
- c. KPFL Extension stats and transition report

## **F. Secretary Update**

- a. Transfer of files
- b. Newest Membership List
- c. Clarifying when to post minutes
- d. Donations received in 2025-**attached**

## **G. OLD BUSINESS**

1. Update on CD investment
2. Update on Insurance payment
3. Follow up on fence toppers
4. Ziplly cost-Mark
5. Can recycling program update, new shed-Mark
6. Generator –Mark
7. Request for kennel dividers, t-shirts and hoodies-Linda
8. Equipment/software update-Mark
9. Update on QuickBooks-Sara

## **H. COMMITTEES**

1. Update from employment committee
2. Code of Conduct
3. Membership form and fees committee
4. Bylaws changes committee
5. FYI- Roberta is on cat adoption committee (replacing Heidi)  
Edwina is on dog adoption committee (filling in for Megan)

## **I. NEW BUSINESS**

1. Treasurer position vacancy since Juli Hopfer has stepped down—Pursuant KPFL Bylaws Article 6, Section 6

2. Need approval for locks to be rekeyed for \$125.00. AND 1 Smart keypad for \$225.00

3. Update on wish lists: LOR/ Donor

4. Transfer of property from KPFL extension to Main—Files, live traps and \_\_\_\_\_

5. Upcoming events—

Run for Pets Poker Run-April 26

SPAY MONTANA-June 7-8

6. Update on General/Annual Meeting date

## **ADJOURN**

Next Monthly meeting is March 19, 2025 @\_\_\_\_\_

Adjourn meeting