

KOOTENAI PETS FOR LIFE
AGENDA FOR MONTHLY MEETING
September 17, 2025, at 3:30pm at the Country Inn

A. Attendance: Board members, members and others present.

B. Approval of Meeting Minutes for August 20, 2025 (Attachment)

C. Treasurer's report. – See attachments from Sara

D. Pending Bills-

1. Sara -accounting \$1,782.00- see 3 attachments

E. Clinic Report/Spay and Neuter report: Jordan

F. State of the Shelter Report

1. Stats - see attachment

G. Committees Reports:

1. Dog
2. Cat
3. Employment
4. IT
 1. Backing up the Shelter Manager and Clinic Laptops.
5. Finance
 1. Treasurer position vacancy-Post on FB

H. Building Improvement – Grounds and Maintenance

I. Fundraising / Events

- I. Dam Days-Jordan
2. Circle the Swede-Deirdre
3. BOW WOW BASH- October 11

J. Policy/Procedure

- a. Intake Procedure-Jordan

K. OLD BUSINESS – Pending from prior meetings

1. Elections=November
2. Insurance-D&O liability insurance (board insurance)- Treva called and is still looking into this matter.
Our current policy holder does not have board coverage
3. Hydrant- Leslie.
4. Gravel-Noble approx. \$195.00 for 12 yards. **Cohenour**-\$220.00 for 10 yards

L. NEW BUSINESS

1. Ridoc- foster to adopt-Deirdre/Jordan update on expenses
2. Board positions available for nominations
3. Cleaning Day, this Sunday, September 21st at 10

M. Other new business:

N. Next monthly meeting _____

Adjourn meeting

Kootenai Pets For Life Meeting Rules

1-Pay attention and listen carefully 2-Do not interrupt 3-Agenda items will be presented by the President.4- If you want to speak raise your hand and wait until you are called to speak 5-The President will give permission to speak 6-To act on an item, motions need to be proposed and seconded. Discussion will follow 7- State your name and limit your comments to the agenda item that is being discussed to 2 minutes or less 8- Only one person speaks at a time 9-Speak addressing the group, not an individual person 10- Use only polite and respectful communication 11-If a person is not abiding by these rules that person may be asked to leave the meeting until they can control themselves, and they are willing and able to follow these rules.