

KOOTENAI PETS FOR LIFE
AGENDA FOR MONTHLY MEETING
August 20, 2025, at 3:30pm at the Country Inn

- A.** Attendance: Board members, members and others present.
- B.** Approval of Meeting Minutes for July 16, 2025 (Attachment)
- C.** Treasurer's report. – See attachments for June and July from Sara
- D.** Pending Bills-
- E.** Spay & Neuter Report:
 - 1. Dr Hawkins-June-Jordan
- F.** State of the Shelter Report
 - 1. Stats
- G. Committees Reports:**
 - 1. Dog
 - 2. Cat
 - 3. Employment
 - 4. IT
 - a. Approve IT Policy and Procedures (See Attachments)
 - 5. Finance
 - a. Treasurer position vacancy
 - 6. Building Improvement – Grounds and Maintenance
 - a. Generator-

7. Fundraising / Events

- a. Aug 23??, Dam Days-Deirdre-need volunteers
- b. Circle the Swede-Deirdre-need volunteers
- c. BOW WOW BASH- October 11

8. Policy

- a. Articles of incorporation and bylaws

H. OLD BUSINESS – Pending from prior meetings

- 1. Annual Meeting and Elections-on hold??
- 2. Insurance-D&O liability insurance (board insurance)- Treva called and is still looking into this matter.
Our current policy holder does not have board coverage
- 3. Hydrant-Via email to the board with a yes from Marge, Edwina, Leslie, Bonnie, Deidre and Randii and no return from Tina or Jordan. Leslie will follow up with this project. Email sent out 7-24-2025 about this decision.

I. NEW BUSINESS

- 1. Can money---Austen/team projects
- 2. Gravel- need more
- 3. Adoption Coordinator Position-Deirdre
- 4. Ridoc- foster to adopt-Deirdre

J. Other new business:

K. Next monthly meeting _____

L. Adjourn meeting

Kootenai Pets For Life Meeting Rules

1-Pay attention and listen carefully 2-Do not interrupt 3-Agenda items will be presented by the President.4- If you want to speak raise your hand and wait until you are called to speak 5-The President will give permission to speak 6-To act on an item, motions need to be proposed and seconded. Discussion will follow 7- State your name and limit your comments to the agenda item that is being discussed to 2 minutes or less 8- Only one person speaks at a time 9-Speak addressing the group, not an individual person 10- Use only polite and respectful communication 11-If a person is not abiding by these rules that person may be asked to leave the meeting until they can control themselves, and they are willing and able to follow these rules.