

Approved

January 15, 2025 Minutes

Kootenai Pets for Life monthly meeting took place at the Flathead Valley Community College at 4:40pm.

A. Attending were: Linda Andreasen, Marge Sullivan, Tina Green, Juli Hopfer, Teanne Johnson, Deirdre Roark, Mark Andreasen, Sindy Filler, Edwina Smith, Bonnie Edmundson, Lynn Hagarty, Sara Sherman, Randi Birdsell, Roberta McCause, Toni Crace, Leslie Ferguson, Elaine Hammer, Megan Hall and Becky Monroe via Zoom.

B. (a) Linda called the meeting to order at 4:40pm and reviewed the rules. Sindi, Teanne and Deirdre do not agree to being recorded. Toni states she doesn't know how to take notes. Toni left the meeting at 4:53pm.

(b) Lynn Hagerty will be charged with timekeeping per person at 2 minutes each. Juli voiced she believes Board members get 10 minutes each.

(c) Moderator is Sindy Filler.

C. Linda says to comply with the Bylaws we need to fill 2-6 seats on the Board. Currently there are only 5 Board members.

By show of hands there are 6 people interested in becoming Board members: Teanne, Deirdre, Randi, Bonnie, Edwina and Leslie.

Juli and Toni both objected to Bonnie being on the Board due to exploitation of animals because she is a breeder of dogs. Discussion ensued that we need to have a full Board of Directors to work on the Bylaws.

Mark motioned for Teanne to become a Board member, Lynn 2<sup>nd</sup>. Toni and Juli opposed. Motion carried.

Teanne motioned for Deirdre to become a Board member, Marge 2<sup>nd</sup>. Julie opposed. Motion carried. Juli says we are jumping the gun, voting is silly today, we should require a resume to fill positions.

Deirdre motions for Leslie to become a Board member, Bonnie 2nds, no opposing. Motion carried.

Bonnie motions for Randi to become a Board member, Marge 2nds, no opposing, motion carried.

Teanne motions for Edwina to become a Board member, Mark 2nds, no opposing, motion carried.

Marge motions for Bonnie to become a Board member, Lynn 2nds, Juli opposes, motion carried.

Juli repeats the Bylaws originally said no breeders. Bobbi states Bylaws were redone in 2023 and signed by Board. Marge state back-yard-breeders are different than reputable breeders. Edwina says Bonnie is not exploiting.

Juli requests Bonnie not place her kennel name and KPFL Secretary on same page. Bonnie agrees.

Deirdre motions to have Toni Crace removed from the Board and from being Secretary with cause due to non-compliance Bylaws Article VI, Section 7. Teanne 2<sup>nd</sup>. Juli says cause is needed. Deirdre stated that Toni should have stayed to share opinion, Toni has walked out of 2 meetings (Dec. 11, 2024 and today), refused to take minutes (Toni says she can only record, can't write shorthand or take notes), Toni has only

taken or written Minutes 4 or 5 of the last 9 meetings since she became Secretary. Toni has provided Minutes late, November Minutes were not signed, December Minutes not complete as she left the meeting, nor acceptable as read. Minutes from the January 2, 2025 special meeting had many inaccuracies. Minutes need to be sent out for approval before 1 week from meeting. Toni said she was compiling a book of 2024 Minutes, but we have not seen them. Toni has not mailed membership renewal, has said she does not want to be Secretary. Julie suggests again that the Board is skating on thin ice with Bylaws. Tina questions why? Edwina states Toni won't perform duties of Secretary.

Tina amends the motion to remove Toni from Secretary and the Board to just removal from Secretary. Lynn 2nds. Vote 9/2 in favor. Motion carried.

Edwina motions for Bonnie to become Secretary, Teanne 2nds, Juli opposes, motion carried.

#### New Business

1. Approval of Minutes for November 22, 2024, December 11, 2024 and January 2, 2025 meetings cannot happen because Toni walked out of meeting today at 4:53pm.

Deirdre motioned that Toni deliver all Secretarial Minutes, forms and pertinent information to Bonnie within 1 week of today which will be 1/22/2025 by 4:30pm. Elaine 2nds, no opposing, motion carried.

2. Juli handed out Treasurer report for December 2024. States she needs access to Paypal, states that Paypal will not give her info without owners permission. Mark opened account, says he previously gave Juli access.

Bobbi states that KPFL and the extension should have separate checking accounts.

Juli says she must leave. Sindy asks if Juli will stay to listen to comments, Juli replies probably not. Juli explains she has limited time to do the Treasurer report, says the reports for KPFL and the extension are separate. Marge states there is no date on report, Deirdre asks for year to date. Sindy says format hard to follow. Marge asks why limited time, repeats there are no date or time and that Juli should resign.

Juli talked to previous tax accountant who says Sara did a good job on 1099's. Juli says the Board has not seen previous tax returns and should review them before filing.

Juli requested an audit for 2024 Workmans Comp.

Juli has not turned over the passwords and info to Sara stating she was trying to determine if Sara was competent.

Sindy asks Juli if she will work with Mark to access Paypal, Juli replies no, not alone. Sara will be 3<sup>rd</sup> party for meeting. Sara says Juli was verified with Paypal. Juli left the meeting at 6:26pm. Juli stated she will give KPFL the Treasurer report however we want it. Lynn asked if Juli has a format for the Treasurer report. Sindy stated that she spent 7 hours with Toni on how to provide Secretary Minutes. She asked Juli if she would like help on the Treasurer report, Juli refused. Sindy says at the December meeting it was voted on that Juli give Sara access to update books, that has not happened. Sindy advises we need a second set of eyes on the books. Becky, as previous Treasurer, says all her reporting was done on Quickbooks.

Edwina motions for Juli to follow format, Sindy states motion was already done.

Sara stated that she received all her info from Becky when Becky retired. There was no lapse in procedure or accounting. She followed all instructions independently and objectively to KPFL. Sara is concerned about the lack of detail in the Treasurers' report. Sara tried to question Juli, Juli left the meeting. Sara is concerned about working with Juli because of lack of valid reports and data from financial institutions, 3<sup>rd</sup> party payment processors and donation records. Sara proposes she needs to start with source documentation.

Linda reports on meeting with Marge, Juli and Toni on Tuesday, January 14, 2025. It was agreed that they cannot all work together with the extension. Juli will work with an attorney to make an Agreement of Separation to take over the county shelter. This will take some time.

Next monthly meeting will be on February 19, 2025 at 3:30pm.

There is also a meeting scheduled on January 22, 2025 at 1:00pm for the Board. Discussion about if the meeting is necessary.

Deirdre motions at 7:00pm to adjourn, Teanne 2nds. Motion carried.

Minutes by Bonnie Edmundson

KPFL Secretary